

Dear FLL Coaches,

2018/19 Hong Kong FLL Robotics Tournament – Arrangement (Updated on 10 Jan)

Please refer to the Tournament detail below:

Date & Time: 16 Feb, 2019 (8:45am – 5:00pm)
17 Feb, 2019 (8:45am – 1:30pm)

Venue: Hong Kong Design Institute and Institute of Vocational Education (Lee Wai Lee)

Teams **MUST** attend **BOTH** days of the Tournament. Please also read carefully the competition arrangements, rules and regulations below. The **Individual Competition Schedule** will be sent to Coaches in a separated email in early Feb.

Arrangements of the Tournament are as follows:

1. **Main Registration**

- Opens from 8:45am
- All teams **MUST** visit the **MAIN RECEPTION** (outside A001) to pick up name tags (participants **CANNOT** attend any Judging, Robot Performance or Practice Round **WITHOUT** the name tags) and Team Package before any Judgings or Practice Rounds on 16 Feb.
- Team Labels for the Charging Area are included in the Team Package. Please label your devices before charging in the Charging Area, show your Name Tag and sign in/out on the list there with your names and contact number for verification.
- Team should hand-in a copy of A2 Research Project Poster to the Main Reception. The A2 Poster, with your **School Name**, **MUST** be easily fixed on the board by blu-tack or staples. The Poster **CANNOT** be removed until the end of the Tournament.
- **Coaches** should get the **RECEIPT** of the registration fee and the **OPENING CEREMONY TICKETS** at the Main Reception on **16 Feb** before 10:45am.
- The **AWARDS CEREMONY TICKETS** should be collected on **17 Feb** at the Main Reception before 10:45am.

2. **Lunch arrangement**

- Lunch Time is about 1:00pm – 2:00pm.
- **NO** lunch will be provided. Coaches can arrange and buy their lunch at the mall nearby.
- **NO** eating or drinking in any Competition Areas, Rest Area, classrooms and theatres.

3. **Practice Field**

- Several Practice Fields will be set up. Team members **MUST** queue up with their EV3 for field practice, or they will be refused to queue up. The number of practice is unlimited but only **5 minutes** will be granted in each practice.
- Teams are **NOT** allowed to bring their own Practice Field to HKDI & IVE(LWL).

4. Rest Area

- Rest Areas (LW110, LW219, LW220 opens at 9:00am) will be provided for teams to take a break, and briefly modify the programme as well as the robot.
- Eating or drinking is **NOT** allowed in the Rest Areas.
- These are the common areas, please keep the Rest Areas clean and beware of your self-belongings.

5. The Robot Design, Project Presentation and Teamwork Judgings

- Team members **MUST** arrive at the Judging Registration Counter at least 5 minutes before any judgings or challenges.
- The Judging Registration Counter of Secondary Division and Primary Division are located at IVE (LWL) Building Level 6 and 6M Respectively
- Participants **MUST** show their photo-attached identity documents, e.g. ID Card, Student Card, or Student Hand Book in the Judging Registration Counter.
- **ONLY** students are allowed to stay in the Judging Rooms in **ALL** Judgings
- Coaches can help **ONLY** in transferring the files to the desktop and/or delivering the props within **1 minute** before the Project Presentation.
- Teams are allowed to take photo and/or record **ONLY** during the 5-minute presentation in the Project Presentation.
- Desktop, screen and projector will be provided **ONLY** in the Project Presentation Judging rooms. The dimension of the screen is 4:3. If you bring your own laptop, please make sure it could be adapted to the VGA connector.
- Teamwork may also be observed by other individuals, including referees, organizers and volunteers, during all other times and venues of the Tournament.
- The 3 Judgings, i.e. Robot Design, Project Presentation and Teamwork Judgings, will all be judged in 3 separated classrooms in succession for about 30 minutes. Please bring along **ALL** the materials needed to the classrooms for the 3 Judgings at the same time.

6. The Robot Performance (scheduled Practice Rounds) **NEW**

- The scheduled Practice Rounds can let Teams familiar with the logistics and flow of the Robot Performance. ALL the regulation and arrangement will be the same as the Competition Rounds.
- The results in the Practice Rounds will **NOT** affect the score in the Competition Rounds.
- 2 Practice Rounds are scheduled for each Team. Team **MUST** attend all the Practice Rounds, or scores of the absent teams may be deducted.
- Team members **MUST** arrive at the Robot Performance Registration Counter (inside Room C004) 5 minutes before each Practice Round.
- Team (but not the coaches) **MUST** inform Referees, who are going to involve in the Practice Round before start. During the competition, **ONLY** 2 team members can stay in the tagged area and operate the robot.
- **ALL** EV3 controllers **MUST** be labeled with a **“Warranty and Official label”** issued by Semia Ltd.

7. The Robot Performance (Competition Rounds)

- Team members **MUST** arrive at the Robot Performance Registration Counter (inside Room C004) 5 minutes before each Challenge.
- Team (but not the coaches) **MUST** inform Referees, who are going to involve in the challenge before start. During the competition, **ONLY** 2 Team members can stay in the tagged area and operate the robot.
- **ALL** EV3 controllers **MUST** be labeled with a **“Warranty and Official label”** issued by Semia Ltd.
- **Coaches, non-competing participants and audience should NOT intrude during the Robot Performance Judging. They should respect the decision of the Referees and other participating teams, otherwise WARNING will be received. If the intruder ignores the warning, score of the intruder’s team will be deducted by 10% or the team will be disqualified.**

8. Ceremonies

- Opening Ceremony (on 16 Feb) and Awards Ceremony (on 17 Feb) will be held at VTC Auditorium.
- Please collect your **OPENING CEREMONY TICKETS** and **AWARD CEREMONY TICKETS** respectively on 16 Feb and 17 Feb at the Main Reception before 10:45am of each Day.
- Your team **MUST** collect your School Name with Team Number as attendance at the doors of the Auditorium, Primary Division at the left door and Secondary Division at the right door, before enter.
- Please return your School Name Tag at the doors of Auditorium after the Ceremonies.
- **All Team-members MUST attend BOTH Ceremonies, or the scores of the absent teams may be deducted**

9. **ALL** EV3 controllers **MUST** be labeled with a **“Warranty and Official label”** issued by Semia Ltd. or the Team **CANNOT** join the Robot Performance (Practice Rounds & Competition Rounds) or Robot Design session

10. All Teams can wear casually, but **MUST** wear non-marking rubber-soled shoes on the Tournament Day

11. Teams are welcomed to visit the Poster Display Area and the STEAM Booths

12. FLL Official has the right to take photos, record video as well as interview the teams during the Tournament. FLL Official has the authorization to use them on publicity or educational purposes.

13. Teams should always remember to respect others and don’t forget to make friends and share your experiences during the Tournament. More importantly, **ENJOY** the event!

14. The FLL secretariat reserves the right of final decision on all subject matters of the Tournament

Please check the attached Tentative Programme Schedule and Map for your reference. Please also visit HK FLL Official Website <https://goo.gl/Ya2raR> **FREQUENTLY** for the most updated information.

If you have any inquiries, please feel free to contact Carlos Lo or Kevin Au at 2561 6149.

Thanks for your attention!

Regards,

FLL Secretariat